

# Installation & Assembly Instructions

## BEWARE OF UNDERGROUND PIPES AND WIRES

### GROUND SLEEVE INSTALLATION:

1. Dig a hole to the depth of the ground sleeve plus 3 inches. The minimum diameter should be 10 inches at the top of the hole and 8 inches at the bottom. A post hole digger is ideal for this task.
2. Place 3 inches of stone in the base of the hole for drainage.
3. Next add 3 inches of sand on top of the stone.
4. Work the ground sleeve into the sand until the top of the sleeve is 1 inch above grade level (ref. Figure A).
5. Place the bottom section of the pole into the ground sleeve.
6. Pour concrete mix into the hole and around sleeve to within 1.5 inches of top of ground sleeve.
7. Brace pole and use a level before concrete sets in order to achieve a straight pole.

### FLAGPOLE INSTALLATION AND ASSEMBLY:

1. Locate the only pole section with 2 pre-drilled holes. Fasten cleat to this pole with the two provided Phillips head sheet metal screws.
2. Place the aluminum truck with the pulley on the top section of pole (unswedged pole section). Tighten set screws firmly.
3. Thread halyard rope through the pulley and knot the ends together to form a loop. Tie the snap hooks as illustrated in Figure B.
4. Position snap hooks the appropriate distance apart according to the size of the flag you are flying.
5. Next thread the ball ornament by the stem, not the ball portion. Tighten the set screw against the stem to hold the ball in place.
6. Slide remaining sections together making sure that the truck is positioned over the cleat as shown (ref. Figure C).

Note: Tapered sections should be oriented in the up position (ref. Figure C).

\*Flag should not be displayed during inclement weather.

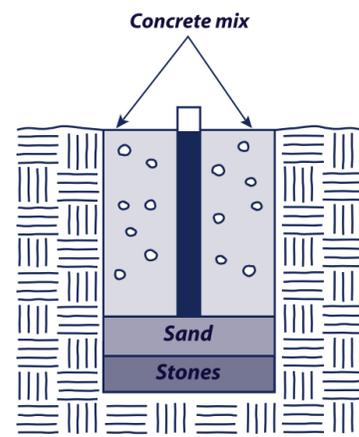


Figure A

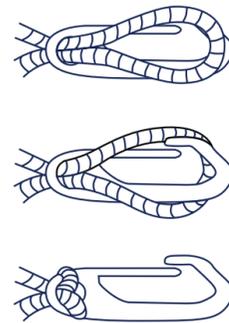


Figure B

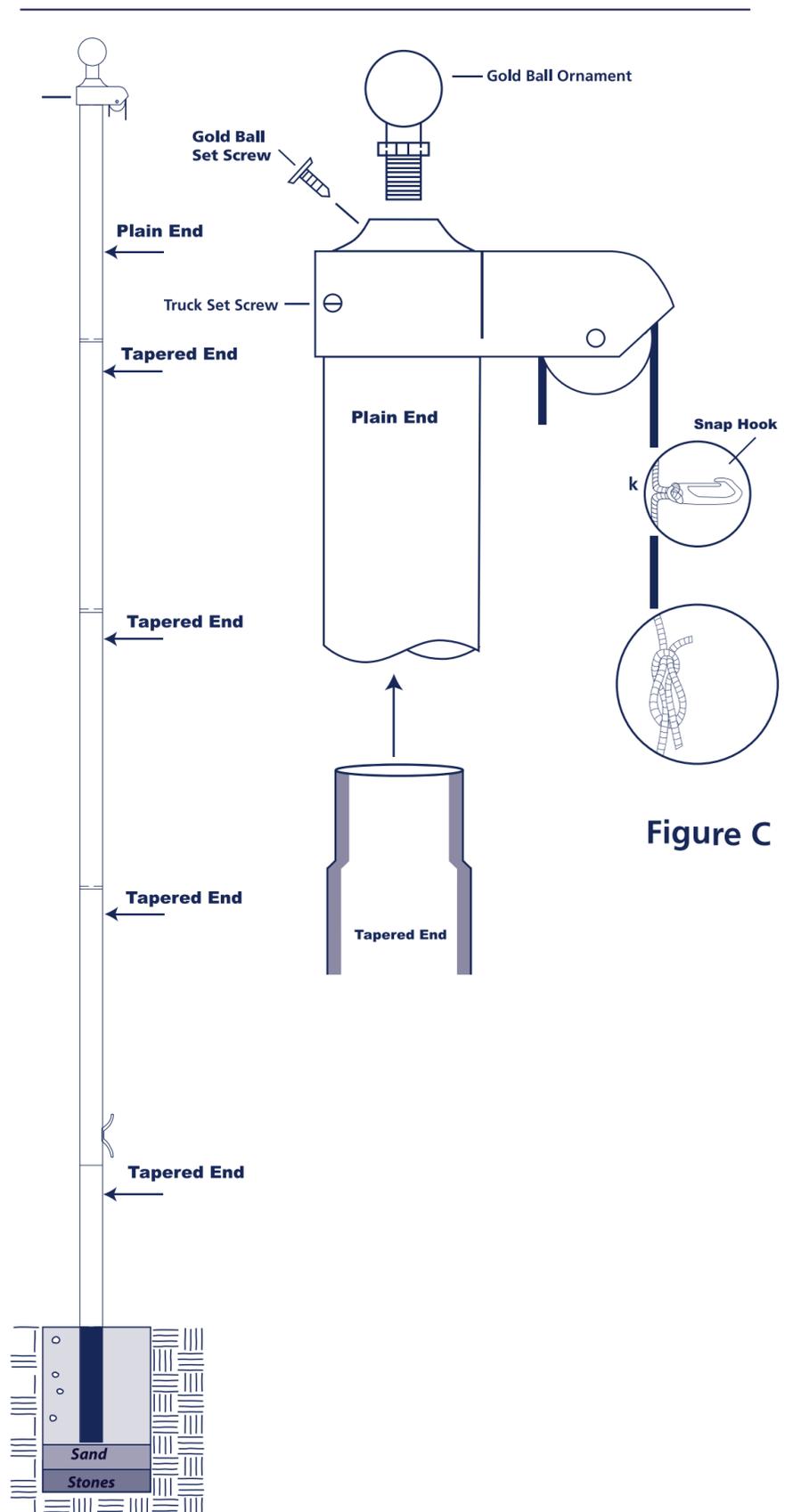


Figure C